



NEW HORIZON COLLEGE OF ENGINEERING

Autonomous College, Affiliated to VTU | Approved by AICTE New Delhi & UGC
Accredited by NAAC with 'A' Grade & Accredited by NBA

DEPARTMENT OF RESEARCH AND DEVELOPMENT

Tel: 080 66297777, Extn: 3009

dean_research@newhorizonindia.edu

MINUTES OF MEETING

MOM NO: 005

DATE: 26.09.2026

TIME: 02:00 pm - 03:00 pm

VENUE / MODE: Discussion Room, IDEA Lab (Offline)

DEPARTMENT COMMITTEE: R&D

MEETING CATEGORY: Department R&D Coordinators meeting

CHAIRPERSON: Dr. Revathi V

COORDINATOR / CONVENER: Dr. Vinoth Kumar K

RECORDED BY: Dr. Vinoth Kumar K

PARTICIPANTS

Members Present:

1. Dr. A B Gurulakshmi	Professor & Associate Head of IQAC - ECE
2. Mr. R S Shyam Dev	Sr. Assistant Professor - AIML
3. Dr. Roja Ramani D	Associate Professor - CSE FF
4. Dr. Sunil Kumar V	Professor - CSE GF
5. Dr. Kavitha T	Professor - CSE SF
6. Dr. Soja Rani S	Associate Professor - CSE FF
7. Dr. Mohan Das R	Associate Professor - EEE
8. Dr. Gopal K	Associate Professor - ME
9. Dr. Hemanth Raju T	Associate Professor - ME
10. Dr. Shashisdar S	Sr. Assistant Professor - CHEMISTRY
11. Dr. Baskar P	Associate Professor - MATHEMATICS (AS)
12. Dr. Ramachandra Naik	Associate Professor - PHYSICS (AS)
13. Dr. Priya Thomas	Associate Professor - MCA
14. Dr. Neelima	Assistant Professor - MBA
15. Ms. Padmavathi C A	Assistant Professor - CSE SF
16. Dr. Sujoy Das	Sr. Assistant Professor - EEE

AGENDA

1. KSCST Student Projects Programme (SPP) 50th Series : 2026- 2027
2. Faculty Research Review and Assessments
3. Consultancy



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1. OPENING REMARKS

The meeting started with Opening remarks by Dean - R&D.

Dean - R&D thanked all the coordinators for the continuous support towards R&D activities during August 2026.

2. DISCUSSION POINTS

Agenda Item 1: KSCST Student Projects Programme (SPP) 50th Series : 2026- 2027:

Discussion:

Dean informed it is mandatory to submit all final year UG and PG student projects in KSCST 50th SERIES OF STUDENT PROJECT PROGRAMME (SPP) for the AY 2026-27 as per the attached KSCST Proposal template. As it is our regular practice to apply maximum number of final year (UG&PG) student projects for KSCST funding, I request you all to make sure the projects are submitted as per the attached KSCST proposal template ONLY.

Last Date of Submission: 15th November 2026, within 5:30 PM.

Submission Link: <https://forms.gle/iXiR81MyoLWn871x7>

The department KSCST Coordinators should send the KSCST submission details (Soft Copy and Hard Copy) as per attached summary template in excel sheet (format attached) on or before 15.11.2026 (05:30 PM) to KSCST SPP Coordinator. The details are mentioned below.

KSCST SPP coordinator: Dr. Vinoth Kumar K

Designation: Professor and Associate Head - R&D

Email ID: dr.vinothkumar@newhorizonindia.edu

Contact No: 9944808092

FULL PROPOSAL (HARDCOPY) to be sent to R&D department for Institution Head Signature and SPP Coordinator Signature.

Note: Hardcopy of Original Proposal Submission to be maintained in the department under KSCST file Category

Website Link: <https://www.kscst.org.in/spp.html#KSCST>



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Agenda Item 2: Faculty research review and assessments:

Discussion:

Dean has circulated the R&D Review schedule and verification requirements for AY 2026–27 dated on 18.09.2026. The review covers both individual faculty research files and department-level R&D documentation, with the respective HoD and R&D Coordinator present.

The NHCE R&D Team will audit the following:

- Individual Faculty Research Files (Hard Copy) along with supporting documents for:
 - Research papers submitted, published, or under review (Journals/Conferences)
 - Funded projects
 - Other relevant research activities

The review will be conducted in the presence of the respective Head of the Department and the Department R&D Coordinator.

Key Observations:

Departments should follow a uniform sequence and format for maintaining R&D records to facilitate effective auditing and verification.

Agenda Item 3: Consultancy:

Discussion:

The Dean, R&D addressed all Professors and Associate Professors regarding consultancy activities as per the Self-Appraisal Policy, emphasizing the requirements, procedures, industry collaboration, and achievement of consultancy targets.

Key Observations:

- Faculty members were briefed on the consultancy requirements prescribed in the Self-Appraisal Policy.
- Professors and Associate Professors were encouraged to initiate and complete consultancy projects with industries and external organizations.



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- Emphasis was placed on following the approved institutional procedure and documentation requirements for consultancy activities.
- Faculty were advised to strengthen industry–institute interaction to generate consultancy opportunities.
- Consultancy contributions should be properly documented for self-appraisal, departmental review, and institutional records.
- Departments were encouraged to periodically review the progress of consultancy targets and support faculty in achieving the prescribed requirements.

3. DECISIONS TAKEN

Sl. No.	Decision / Resolution	Approved By
1	R&D Review October 2026	Dean

4. ACTION ITEMS / FOLLOW-UP PLAN

Sl. No.	Action Item	Responsibility	Timeline / Deadline	Status
1	Summary and Compiling Department R&D related files	R&D Coordinators	Before Fourth week of August 2026	Completed
2	R&D IIC Activities	R&D Coordinators	As per approved Calender of events	Completed

5. IMPORTANT OBSERVATIONS / RECOMMENDATIONS

- All R&D activities shall be planned and executed according to the approved academic calendar and timelines.
- Faculty research records shall be updated regularly and maintained in a systematic manner.
- Faculty members shall actively pursue external research grants and consultancy opportunities.
- R&D Coordinators shall monitor the progress of the above activities and submit periodic status updates to the Dean – R&D.

6. NEXT MEETING / REVIEW SCHEDULE

Proposed Date: Third week of October 2026

Tentative Focus Areas:

1. R&D Review
2. Department R&D Files
3. Research Grants and Consultancy



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7. SUPPORTING DOCUMENTS / ANNEXURES





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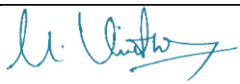
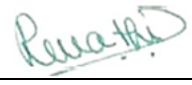
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8. CONCLUSION

The meeting concluded with a vote of thanks by Dr. Revathi V, Dean R&D emphasizing the importance of timely implementation, institutional coordination, and continuous quality improvement practices.

SIGNATURES

Role	Name	Signature	Date
Prepared By	Dr. Vinoth Kumar K		26.09.2026
Reviewed By	Dr. Revathi V		26.09.2026
Chairperson	Dr. Revathi V		26.09.2026

Copy to:

- Principal
- Concerned Deans
- HoDs
- Committee Members
- File Copy



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Department of Research and Development

Attendance of R&D Coordinators meeting for the September 2026

AY 2026-27

Date : 26.09.2026

S. No	Name of the faculty member	Designation	Department	Signature
1.	Dr. Ramachandra Naik	Associate Prof.	AS	
2.	DR P BASKAR	Associate prof	AS	
3.	R.S. Syam Dev	sr. Asst. Prof	AIML	
4.	Dr. Sunil Kumar V	Professor	CSE&CSE(2)	
5.	Dr. A.B. Gururajulu	Prof & AH-200	ECE	
6.	Dr. K. Gopal	Associate prof	MECH	
7.	Dr. R. Mohan Babu	Associate Prof	F&E	
8.	Dr. Shalini Dhar	sr. A.P	AS	
9.	Dr. T. Kamalini	Prof	CSE (SF)	
10.	Dr. Neelima	Asst Prof	MBA	
11.	Dr. D. Raja Ramani	Associate Prof	CSE-FF	
12.	Dr. Priya Jhansi	"	MCA	

Dr. Vinoth Kumar K
Professor & Associate Head - R&D

Dr. VINOTH KUMAR K Ph.D., PDF
Professor & Associate Head - R&D
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Bengaluru - 560103, Karnataka, India.



Dr. Revathi V
Dean R&D

Dean
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Department of Research and Development

Attendance of KSCST Coordinators meeting for the September 2026

AY 2026-27

Date : 26.09.2026

S. No	Name of the faculty member	Designation	Department	Signature
1.	Padmarathi. C.A.	Asst Prof.	CSE (SE)	
2.	Dr. Priya Thomas	Assoc. Prof.	MCA	
3.	Dr. Neelima	Asst. Prof	MBA	
4.	Dr. Hemant Kumar T	Assoc. Prof	MECH	
5.	Dr. Suresh Kumar	Sr. AP	EEE	
6.	Dr. Ishani Mishra	ASP	ECE	
7.	Dr. Raja Kumar S	Asst Prof	CSE	
8.	R. S. Syam Dev	Sr. Asst Prof	AIML	

Dr. Vinoth Kumar K
Professor & Associate Head - R&D

Dr. Revathi V
Dean

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