NEW HORIZON
COLLEGE OF ENGINEERING
Autonomous College, Affiliated to VTU | Approved by AICTE New Delhi & UGC
Accredited by NAAC with 'A' Grade & Accredited by NBA

DEPARTMENT OF RESEARCH AND DEVELOPMENT

Tel: 080 66297777, Extn: 3009 **dean_research@newhorizonindia.edu**

MINUTES OF MEETING

MOM NO: 006

DATE: 24.10.2026

TIME: 02:00 pm - 03:00 pm

VENUE / MODE: Discussion Room, IDEA Lab (Offline)

DEPARTMENT COMMITTEE: R&D

MEETING CATEGORY: Department KSCST Coordinators meeting

CHAIRPERSON: Dr. Revathi V

COORDINATOR / CONVENER: Dr. Vinoth Kumar K

RECORDED BY: Dr. Vinoth Kumar K

PARTICIPANTS

Members Present:

1.	Dr. Revatthy K	Professor - CSE GF
2.	Dr. G Shanmugapriya	Professor - CSE GF
3.	Dr. S Umamaheswaran	Professor - AIML
4.	Dr. Soja Rani S	Associate Professor - CSE FF
5.	Dr. Ishani Mishra	Associate Professor - ECE
6.	Dr. Sujoy Das	Associate Professor - EEE
7.	Dr. Gopal K	Associate Professor - ME
8.	Dr. Jenita Subash	Associate Professor - ISE
9.	Dr. Priya Thomas	Associate Professor - MCA
10.	Dr. Neelima	Assistant Professor - MBA
11.	Ms. Padmavathi C A	Assistant Professor - CSE SF

AGENDA

1. *General Guidelines KSCST Student Projects Programme (SPP) 50th Series : 2026 - 2027*
2. *KSCST Proposal Submission Status and Responsibility of Project Guides*

1. OPENING REMARKS

The meeting started with Opening remarks by Associate Head - R&D and KSCST Coordinator.

Associate Head - R&D thanked all the coordinators for the continuous support towards KSCST Proposal submission activities during October 2026.

2. DISCUSSION POINTS

Agenda Item 1: General Guidelines of KSCST Student Projects Programme (SPP) 50th Series : 2026 - 2027:

Discussion:

Associate Head - R&D informed it is mandatory to submit all final year UG and PG student projects in KSCST 50th SERIES OF STUDENT PROJECT PROGRAMME (SPP) for the AY 2026-27 as per the attached KSCST Proposal template as per the mail circulated by Dean R&D. As it is our regular practice to apply maximum number of final year (UG&PG) student projects for KSCST funding, I request you all to make sure the projects are submitted as per the attached KSCST proposal template ONLY.

Last Date of Submission: 15th November 2026, within 5:30 PM.
Submission Link: https://forms.gle/iXiR81MyoLWn871x7

The department KSCST Coordinators should send the KSCST submission details (Soft Copy and Hard Copy) as per attached summary template in excel sheet (format attached) on or before 15.11.2026 (05:30 PM) to KSCST SPP Coordinator. The details are mentioned below.

KSCST SPP coordinator: Dr. Vinoth Kumar K

Designation: Professor and Associate Head - R&D

Email ID: dr.vinothkumar@newhorizonindia.edu Contact No: 9944808092

FULL PROPOSAL (HARDCOPY) to be sent to R&D department for Institution Head Signature and SPP Coordinator Signature.

Note: Hardcopy of Original Proposal Submission to be maintained in the department under KSCST file Category

Website Link: https://www.kscst.org.in/spp.html#KSCST

Agenda Item 2: KSCST Proposal Submission Status and Responsibility of Project Guides:

Discussion:

The Department of Electrical and Electronics Engineering (EEE) has successfully submitted 19 KSCST project proposals. All other Departmental KSCST Coordinators are requested to consolidate and submit their respective departmental project proposals to the Department of Research and Development (R&D) on or before 05.11.2026, without fail.

Responsibility of Project Guides: The respective Project Guides shall be solely responsible for ensuring the accuracy, quality, and completeness of the technical content of their proposals, as well as the proper submission of all required details and documents through the KSCST Google Form.

All coordinators are requested to ensure timely submission and strict adherence to the deadline.

3. DECISIONS TAKEN

Sl. No.	Decision / Resolution	Approved By
1	Proposal submission for head of the institution formalities to be completed on or before 05.11.2026	Dean

4. ACTION ITEMS / FOLLOW-UP PLAN

Sl. No.	Action Item	Responsibility	Timeline / Deadline	Status
1	Summary and Compiling KSCST Proposals (PDFs) and Excel Sheet	KSCST Coordinators	15.11.2026	Ongoing

5. IMPORTANT OBSERVATIONS / RECOMMENDATIONS

- The Department of Electrical and Electronics Engineering (EEE) has successfully submitted 19 KSCST project proposals.
- All other Departmental KSCST Coordinators are instructed to consolidate and submit their respective departmental project proposals to the Department of Research and Development (R&D) on or before 05.11.2026, without fail.
- Responsibility of Project Guides: The respective Project Guides shall be fully responsible for the technical content, accuracy, originality, and completeness of the project proposals.

- KSCST Google Form Submission: The respective Project Guides shall ensure that all required information and supporting documents are correctly uploaded and submitted through the prescribed KSCST Google Form within the stipulated deadline.
- Role of Departmental KSCST Coordinators: The coordinators shall monitor the submission status, follow up with the respective Project Guides, and ensure that all eligible project proposals are submitted on time.
- Verification and Compliance: Project Guides shall verify the submitted details carefully to avoid technical errors, incomplete information, and discrepancies that may affect the evaluation of proposals.
- Strict Adherence to Deadline: All concerned Project Guides and Departmental KSCST Coordinators are instructed to complete the submission process within the prescribed timeline. Any delay or incomplete submission shall be the responsibility of the respective Project Guides.
- Submission Status Report: All Departmental KSCST Coordinators shall submit the consolidated department-wise proposal submission status to the R&D Department on or before 05.11.2026.

6. NEXT MEETING / REVIEW SCHEDULE

Proposed Date: Third week of November 2026

Tentative Focus Areas: KSCST Proposal Submission Status

7. SUPPORTING DOCUMENTS / ANNEXURES

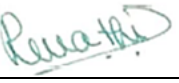




8. CONCLUSION

The meeting concluded with a vote of thanks by Associate Head -R&D emphasizing the importance of timely implementation, institutional coordination, and continuous quality improvement practices and also all Departmental KSCST Coordinators are informed to closely monitor and ensure the timely submission of KSCST project proposals to the R&D Department on or before 05.11.2026, without fail. The respective Project Guides shall take full responsibility for the technical content, accuracy, completeness, and successful submission of proposals through the prescribed KSCST Google Form. All departments are encouraged to maximize their participation by submitting quality and innovative project proposals. Strict adherence to the submission deadline and KSCST guidelines is mandatory.

SIGNATURES

Role	Name	Signature	Date
Prepared By	Dr. Vinoth Kumar K		24.10.2026
Reviewed By	Dr. Revathi V		26.10.2026
Chairperson	Dr. Revathi V		26.10.2026

Copy to:

- Principal
- Concerned Deans
- HoDs
- Committee Members
- File Copy

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SILVER HORIZONS 25 YEARS OF GLOBAL LEARNING

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COLLEGE OF ENGINEERING

Department of Research and Development

Attendance of KSCST Coordinators meeting for the October 2026

AY 2026-27

Date : 24.10.2026

S. No	Name of the faculty member	Designation	Department	Signature
1.	Dr. Sujoy Das	Associate Prof.	EEE	
2.	Dr. K. Gopal	Asso. prof	MECH	
3	Dr. Ishani Mishra	Associate Prof	ECE	
4	Dr. Neelima	Asst Prof	MBA	
5.	Dr. S. Umamaheswari	Profes	AIML	
6.	Dr. Pooja Thomas	Assoc. Prof	MCA	
7.	Dr. Revathy K.	Prof	CSE-GF	
8	Dr. G. Shanmugapriya	Professor	CSE-GF	
9	Dr. Soja Ram. S	Assoc Prof	CSE FF	
10	Dr. Tewte Subash	Asso Prof	ISE	
11	Ms. Padmavathi. CA	AP	CSE(SF)	

24/10/26
Dr. Vinoth Kumar K
Professor & Associate Head - R&D
KSCST SPP Coordinator

Dr. Revathi V
Dean - R&D

Dean
Department of Research and Development
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