



## Department of Research and Development

### Minutes of Meeting

**Date of Meeting:** 26.04.2025

**Time:** 09:20 am - 10:00 am

**Venue:** IDEA LAB Conference Room

#### Agenda:

1. *Faculty Research review and assessments*
2. *Claim norms about Additional Incentive (Form 2) of Research Promotion Policy*
3. *Submission of Incentive Forms and Supporting Documents*
4. *Research Publication Affiliation details*
5. *R&D Events for Silver Jubilee Celebration of June 2026*
6. *IEEE International Conference ICEMCSE 2026*

#### Members Present:

Dr. Revathi V, Dean R&D

Dr. Vinoth Kumar K, Professor & Associate Head R&D

#### Coordinators Present:

- |                             |  |
|-----------------------------|--|
| 1. Dr. Rose Kavitha         | Professor & HoD - MBA                  |
| 2. Dr. A B Gurulakshmi      | Professor - ECE                        |
| 3. Dr. Sunil Kumar Vengalil | Professor - CSE (DS)                   |
| 4. Dr. Santhosh Krishna B V | Associate Professor - CSE 1            |
| 5. Dr. Mohan Das R          | Associate Professor - EEE              |
| 6. Dr. Gopal K              | Associate Professor - ME               |
| 7. Dr. Ramachandra Naik     | Associate Professor – PHYSICS (AS)     |
| 8. Dr. M S Raghu            | Associate Professor - CHEMISTRY (AS)   |
| 9. Dr. Madhumohana Raju A B | Associate Professor - MATHEMATICS (AS) |
| 10. Dr. Mithili Devi N      | Associate Professor - MCA              |

#### Coordinators Absent:

- |                       |                                |
|-----------------------|--------------------------------|
| 1. Dr. Kavitha T      | Professor - CSE 2              |
| 2. Dr. Arvind S Kapse | Professor - ISE                |
| 3. Mr. Syam Dev R S   | Sr. Assistant Professor - AIML |

#### The meeting started with Opening remarks by Dean - R&D

Dean - R&D thanked all the coordinators for the continuous support towards R&D activities during April 2025.

#### Agenda 1: Faculty research review and assessments:

The Faculty Research Review and Assessment for all departments has been successfully completed as per the schedule circulated by the R&D Department on 01.04.2025. In alignment with the Institution Norms, participation in the Monthly R&D Review is mandatory for all faculty members. The assessment and review

process is conducted from 21.04.2025 to 25.04.2025, covering all departments as scheduled. The details of assessment for CY 2025 are mentioned in Table 1.

*Table 1. Summary of April 2025 Monthly R&D Review and assessment for the CY 2025 (01.01.2025 to 25.04.2025)*

Department	No. of Faculties	No. of Paper Published (Only Scopus Indexed)	No. of Papers Published but yet to be Index in Scopus	No. of Papers Accepted			No of Paper Under Review
				<i>Journal</i>	<i>Conference</i>	<i>Book Chapter</i>	
<b>AIML</b>	22	18	6	3	26	3	37
<b>AS</b>	28	36	9	4	18	-	20
<b>CSE1</b>	24	20	6	4	24	-	24
<b>CSE2</b>	18	11	3	-	13	-	7
<b>CSE (DS)</b>	15	4	5	-	18	2	8
<b>ECE</b>	30	36	13	11	15	2	32
<b>EEE</b>	17	7	7	2	19	-	18
<b>ISE</b>	26	8	4	2	33	-	13
<b>ME</b>	17	17	17	12	15	-	22
<b>MBA</b>	13	1	3	3	12	2	7
<b>MCA</b>	15	9	3	-	34	1	7
<b>Total</b>	<b>225</b>	<b>167</b>	<b>76</b>	<b>41</b>	<b>227</b>	<b>10</b>	<b>195</b>

Dean of R&D reviewed the research paper publications of all faculty members and noted that further improvement is needed to meet the departmental target goals for the Academic Year 2024–25.

#### **Agenda 2: Claim norms about Additional Incentive (Form 2) of Research Promotion Policy:**

The Dean of R&D has informed that faculty members should submit the Additional Incentives Claim (Form 2) only after fulfilling the requirements of the Self Appraisal Policy for the Academic Year 2024–25.

#### **Agenda 3: Submission of Incentive Forms and Supporting Documents:**

All faculty members are requested to ensure that their **Incentive Forms** are properly verified and submitted through their respective **Heads of Departments (HoDs)** to the **R&D Department on or before the 5th of every month**.

Faculty members claiming incentives must:

- Ensure that the **full paper** of the publication is submitted to the **Department R&D Coordinator** through the HoD.
- Confirm that the publication is recorded and **approved by the HoD** under the **HRMS Portal**.

The department should verify and maintain **all supporting documents** in the departmental file before forwarding any incentive claims to the R&D Department.

Additionally, all faculty members are requested to provide valid **research publications, patents, project grants, or any other relevant documents** to the **R&D Coordinator and the R&D Department** as and when required.

#### **Agenda 4: Research Publication Affiliation details:**

Dean R&D mentioned about some faculty members are listing their institutional affiliations in published research papers. Variations such as “New Horizon College of Engineering is an Autonomous college affiliated to Visvesvaraya Technological University (VTU), Karnataka, Bangalore, India”, “NHCE”, or “Nhce” have been noted. Additionally, some affiliations include spelling errors in the name of the state, or omit crucial details such as the department name.

To ensure consistency and accurate indexing in databases such as Scopus, it is imperative that all faculty members use the following standardized format when listing their affiliation in any research publication:

**“Department of [Department Name], New Horizon College of Engineering, Bengaluru 560103, Karnataka, India”**

Dean informed to all the R&D Coordinators should inform to faculty members and students in department to strictly follow this format. Failure to do so may result in the publication not being indexed correctly, which in turn will affect the institution’s visibility in research databases and eligibility for related academic benefits.

**Note:** Each faculty member is individually responsible for ensuring the accuracy of their publication details.

#### **Agenda 5: R&D Events for Silver Jubilee Celebration of June 2026:**

Dean R&D highlighted the events planning to conduct during Silver Jubilee Celebration of June 2026 . The theme of R&D events is “Silver Summit”. The details of planned events are mentioned below

- a) *Distinguished Lecture 1 on 02.06.2026*
- b) *Workshop 1 on 05.06.2026*
- c) *Short Term Certificate Course related to IPR from 08.06.2026 to 12.06.2026*
- d) *Distinguished Lecture 2 on 13.06.2026*
- e) *Workshop 2 on 15.06.2026*
- f) *International Conference from 17.06.2026 to 18.06.2026*
- g) *Distinguished Lecture 3 on 23.06.2026*
- h) *Workshop 3 on 27.06.2026*
- i) *Distinguished Lecture 4 on 30.06.2026*

Dean R&D is requesting **relevant research-focused workshop topics** for the **Silver Jubilee Celebration in June 2026**, and the audience includes **both faculty and students**, the topics should be impactful, practical, and aligned with enhancing research publication quality and output as well as research grants.

#### **Agenda 6: IEEE International Conference ICEMCSE 2026:**

Dean R&D informed about IEEE Conference Record Number (CRN) 67638 of “**International Conference on Emerging Trends in Mobile Computing and Sustainable Informatics (ICEMCSI)**” is officially approved by IEEE. This conference is technical sponsored by IEEE and technical co-sponsored by IEEE Bangalore Section, IEEE PELS Bangalore Chapter, IEEE IES Bangalore Chapter. The mode of conducting conference is Offline

only. This international conference serves a forum for researchers to address mobile networks, computing models, algorithms, sustainable models, and advanced informatics that supports the symbiosis of mobile computing and sustainable informatics. The ICEMCSI will be held on June 17<sup>th</sup> and 18<sup>th</sup> 2026. Plenary talks, Paper Presentation and Keynote Address by distinguished researchers and technologists, as well as contributed papers from academics and industry professionals, will be featured at the conference. The ICEMCSI is a global platform for technologists, researchers, business leaders, and industry leaders to share their perspectives on emerging technologies and newer solutions that can guide and lead to a better tomorrow. The papers can be presented in offline mode by the authors. *All accepted and presented papers will be submitted for the inclusion in IEEE XPLORE, subject to meeting IEEE Xplore's scope and quality requirements.*

[https://conferences.ieee.org/conferences\\_events/conferences/conferencedetails/67638](https://conferences.ieee.org/conferences_events/conferences/conferencedetails/67638)

Website of the Conference: <https://newhorizonindia.edu/icemcsi26/>

The abstract and full paper submission starts from 01.05.2025 onwards.

Dean R&D requested all R&D coordinators to extend their full support towards the successful planning and execution of the R&D events scheduled for June 2026 with active involvement and cooperation are crucial to ensure the smooth conduct and overall success of these initiatives.



*Li. Uthir* 26/4/25

**Associate Head - R&D**  
(Research Publication and Grants)



*Revathi*

**Dean**  
Department of Research and Development  
NEW HORIZON COLLEGE OF ENGINEERING  
New Horizon Knowledge Park, Bellandur Main Road,  
Near Marathalli, Bengaluru - 560 103

**Date:** 26.04.2025

**Encls:** Attendance Sheet



# NEW HORIZON COLLEGE OF ENGINEERING

## Department of Research and Development

### Attendance of R&D Coordinators meeting for the April 2025

Date : 26.04.2025

S. No	Name of the faculty member	Designation	Department	Signature
1	Dr. Ramachandra Naile	Associate Prof.	AS	
2	Dr. Sanjithash Krishna	Asso. Prof	CSE-I	
3	Dr. R. Mohan Das	Asso. Prof	ECE	
4	Dr. K. Gopal	Asso. prof	MECH	
5	Dr. A. B. Gurusulakshmi	Prof.	ECE	
6	Dr. Sunil Kumar V	Prof	CSE-DS	
7	Dr. Madhumohana Raghav	Associate Prof.	AS-maths	
8	Dr. N. Mituladev	Assoc. prof	MCA	
9	M.S. Raghav	Assoc. Prof.	AS	
10	Dr. Rose Kavitha	Prof & Head	MBA	

26/4/25



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