



Department of Research and Development

Minutes of Meeting

Date of Meeting: 28.02.2025

Time: 10:00 am - 11:30 am

Venue: R&D Department

Agenda:

1. *Research Publications*
2. *Faculty Research Audit and assessment*
3. *Faculty Appraisal and Incentives Schemes*
4. *Research Funding Proposals*
5. *Faculty Research Portals Updation*
6. *Updation in R&D Notice Boards in Departments*

Members Present:

Dr. Revathi V, Dean R&D

Dr. Vinoth Kumar K, Professor & Associate Head R&D

Coordinators Present:

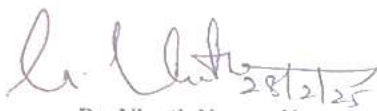
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|------------------------------|-----------------------------------|
| 1. Dr. C R Rathish | Professor – CSE 2 |
| 2. Dr. A B Gurulakshmi | Professor – ECE |
| 3. Dr. Arvind S Kapse | Professor – ISE |
| 4. Dr. Santhosh Krishna B V | Associate Professor – CSE 1 |
| 5. Dr. J Joshua Daniel Raj | Associate Professor – CSE (DS) |
| 6. Dr. A B Madhu Mohana Raju | Associate Professor – MATHEMATICS |
| 7. Dr. M S Raghu | Associate Professor – CHEMISTRY |
| 8. Dr. Ramachandra Naik | Associate Professor – PHYSICS |
| 9. Dr. B Nithya Ramesh | Associate Professor – MCA |
| 10. Dr. Nagabhushana N | Sr. Assistant Professor – ME |
| 11. Mr. Syam Dev R S | Sr. Assistant Professor – AIML |
| 12. Ms. Sangeetha C N | Assistant Professor – EEE |
| 13. Mr. Shivashish Gour | Assistant Professor – MBA |

The meeting started with Opening remarks by Dean R&D

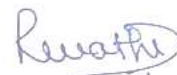
1. Dean - R&D thanked all the coordinators for the continuous support towards R&D activities during January 2025.
2. Faculty Research review and assessment is completed for all the departments and detailed Comments of audit to be send to the Heads of Departments on or before 28.02.2025.
3. Information provided related to mandatory and Additional Incentive schemes.
4. In this connection, all the Incentive forms should be properly verified by department R&D coordinators and send it through respective HoDs to the R&D department on or before 05th of every month.
5. Department R&D Coordinators are requested to provide guidance and support to the department faculty members to achieve the target for the AY 2024-25.
6. Monthly R&D Review is mandatory to all the faculty members.
7. All the R&D activities and events will be scheduled as per the R&D Calender of Events.

8. It is mandatory that faculty members must have Scopus ID, VIDWAN ID, ORCID, Web of Science ID but frequent updates needed in all the research portals.
9. Faculty Research Portals Updation review is scheduled as per the R&D Calender of Events.
10. Research Paper Publications of all the faculty members which require more improvement as per Target Goal of Department for the AY 2024-25.
11. It is informed that faculty members should avoid publishing the research paper in Journal special issues.
12. To facilitate the faculty members the NHCE Scopus Publication data for the CY 2022 to CY 2025 is sent to all the department dated on 20.09.2024 and 23.09.2024. In this regard, the faculty members are informed to cite NHCE papers in their individual papers based on the research title, paper title etc. It is mandatory to cite relevant NHCE Papers (Minimum 20 citations / Year) and also requested to avoid self-citations.
13. R&D department will facilitate the NOC / Endorsement etc of Funding (Grants) proposal submission proformas from Principal Office. In continuation to that, it is informed that all the faculty members should submit NOC / Endorsement forms etc related to Research Grants to R&D department.
14. Department R&D Coordinators are requested to submit the Research Proposal Submission Acknowledgment details from AY 2021-22 onwards to the R&D department.
15. It is informed that, Research Publications should be showcase in the department notice boards regularly.
16. The meeting ended with High Tea.





Dr. Vinoth Kumar K
Associate Head -R&D



Dr. Revathi V
Dean R&D



Encls: Attendance Sheet

Dean
Department of Research and Development
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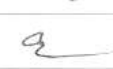







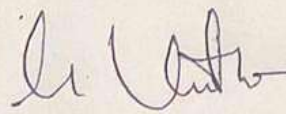
NEW HORIZON COLLEGE OF ENGINEERING

Department of Research and Development

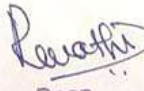
Attendance of R&D Coordinators meeting for the February 2025

Date : 28.02.2025

S. No	Name of the faculty member	Designation	Department	Signature
1	Dr. Sarathash Krishna ^{bu}	Asst. Prof	CSE-1	
2	Dr. A.R. Lakshmi	Professr	CSE-II	
3	R.S. Syam Dev	Sr. AP.	AIML	
4	Dr. Joshua. D.P	Assoc Prof	CSE(CDS)	
5	Sangeetha. C.V	Asst. Prof.	EEE	
6	Dr. Ramachandra Naik	Assoc. Prof	AS-Phy	
7	M.S. Raghua	Assoc. Prof	AS-Chem	
8	Dr. B. Nithya Ramesh	Assoc. Prof.	MCA	
9	Dr. Nagabhushana. N	Si. AP	ME	
10	Dr. Arvind S. Kapse	Professor	ISE	
11	Dr. Madhumohanakatu ^{AB}	Associate Prof	AS-maths	
12	Shivashankar Gour	Assistant Professor	MBA	
13	Dr. A.B. Gurulabikmi	Professor	ECE	


28/2/25
Dr. Vinodh KUMAR K
Associate Head - R&D




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