

**Department of Research and Development**  
**Research Publications Incentives**

(Ref: Research Promotion Policy for the AY 2024-25 – Category 1: Mandatory Publications)

SN.	Parameter	Details
1.	Name of the faculty member	
2.	Designation	
3.	Department	
4.	Category <b>(Please Tick)</b>	Journal / Conference / Book Chapter / Academic Book / Edited Book
5.	Title of the Paper	
6.	Journal / Conference / Academic Book / Book Chapter / Edited Book details (Name, ISSN / ISBN, Year, Volume, Issue, Page No, Publisher) – Attach Paper Copy	
7.	Publication Indexed in Scopus (Author Scopus Preview Attachment Mandatory)	
8.	If article is SCI / ESCI, Mention Impact Factor	
9.	Whether Journal is Q1, Q2, Q3, Q4 (Scopus / SCIMAGO Preview Attachment Mandatory)	
10.	Author position in above publication <b>(Please Tick)</b>	First / Corresponding / Second / Third

**Mandatory Research Publications Incentives Details will be as below.**

Please Tick	Publication Criteria
	If Faculty is 1 <sup>st</sup> Author or Corresponding Author in Q1 / Q2 Journal – Rs.15,000/-
	If Faculty author position is 2 <sup>nd</sup> Author in Q1 / Q2 Journal – Rs.10,000/-
	If Faculty author position is 3 <sup>rd</sup> Author in Q1 / Q2 Journal – Rs.5,000/-
	If Faculty is 1 <sup>st</sup> Author or Corresponding Author in Q3 / Q4 Journal – Rs.8,000/-
	If Faculty author position is 2 <sup>nd</sup> Author in Q3 / Q4 Journal – Rs.6,000/-
	If Faculty author position is 3 <sup>rd</sup> Author in Q3 / Q4 Journal – Rs.4,000/-
	If Faculty is 1 <sup>st</sup> Author or Corresponding Author in any Scopus / WoS index in Non - Q rated Journal – Rs.7,500/-
	If Faculty is 1 <sup>st</sup> Author in any Scopus index (External) Conference paper – Rs.7,500/-
	If Faculty is 1 <sup>st</sup> or 2 <sup>nd</sup> or Corresponding Author position in any Scopus index Book Chapters – Rs.3,000/-
	Academic Book with ISBN (as 1 <sup>st</sup> or 2 <sup>nd</sup> or Joint Author position) with Reputed Quality Publisher – Rs.5,000/- per book limiting to Rs. 10,000/- per year
	Edited Books with ISBN (as 1 <sup>st</sup> or 2 <sup>nd</sup> or Joint Author position) with Reputed Quality Publisher – Rs.4,000/- per book per year

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**Faculty / Author**

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**HOD**

\_\_\_\_\_  
**Associate Head-R&D (Publications)**

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**DEAN R&D**

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**EXE.DIRECTOR-HR**

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**PRINCIPAL**

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**SR.EXE.DIRECTOR  
 FINANCE & ACCOUNTS**

**Date:**

**Library & Information Center**

**Authentication for Academic Book / Book Chapter (Scopus Indexed) / Edited Book**

S.No.	Parameter	Details
1.	Name of the faculty member	
2.	Designation	
3.	Department	
4.	Category ( <b>Please Tick</b> )	Book Chapter / Academic Book / Edited Book
5.	Title of the Book Chapter / Academic Book / Edited Book	
6.	Book Chapter / Academic Book / Edited Book Details (Name, ISSN/ISBN, Year, Edition, Page No, Publisher) – Attach Hard Copy	
7.	Book Chapter Publication Indexed in Scopus (Author Scopus Preview Attachment Mandatory)	
8.	Whether Hardcopy submitted to NHCE Library & Information Center	Yes / No
9.	Whether Book Chapter / Academic Book / Edited Book is indexed and reflecting On-line	Yes / No

**Signature of Director**  
**Library & Alumni Relations**

**Date:**

**Official Seal**

**Note:** *Academic Book / Edited Book should be in a reputed National / International Publisher with ISBN and should be approved by Director - Library & Alumni Relations for claiming Incentives*

**\*This form to be submitted ONLY for Academic Book / Edited Book / Scopus Indexed Book Chapters after getting signed from Director – Library & Alumni Relations**